

The William Henry Smith School 2019/2020 Learning and Development Programme

For all Boy Contact Staff – attendance on each of the training topics listed below is a condition of your induction and employment. Lisa King will book places for all staff on next available course and you will be notified of the dates. You must contact Lisa or your Line Manager if you are unable to attend.

Non Boy Contact staff who wish to book onto courses listed – please contact Lisa King via e-mail or ring on Ext 201

Date	Day	Course	Time
27/08/2019	Tuesday	Directed Day All School Staff to attend	09.00 – 16.00
01/09/2019	Thursday	Performance Development Reviews to take place this month for all staff Deadline for completion of Review of Annual Vehicle Declaration. <i>Forms and review of Vehicles Policy – will be provided to all staff on Directed Day.</i>	Throughout September
12/09/2019	Thursday	MIDAS (Minibus Training - Theory)	13.30 – 15.30
13/09/2019	Friday	Team Teach WHSS 1 of 4	13.00 – 16.00
16/09/2019	Monday	Working with Children and Young People with problematic harmful sexualised behaviour (Education Staff)	09.00 – 10.30
19/09/2019	Thursday	MIDAS (Minibus Training – Practical)	13.30 – 15.30
20/09/2019	Friday	Team Teach WHSS 2 of 4	13.00 – 16.00
27/09/2019	Friday	Team Teach WHSS 3 of 4	13.00 – 16.00
01/10/2019		PDR Paired Areas Feedback from	Throughout October
03/10/2019	Thursday	First Aid 1 of 2	13.00 – 16.00
04/10/2019	Friday	Team Teach WHSS 4 of 4	13.00 – 16.00
10/10/2019	Thursday	Talking strategies to reinforce positive behaviour support	09.30 – 12.30
10/10/2019	Thursday	First Aid 2 of 2	13.00 – 16.00

18/10/2019	Friday	SEMH Training – Managing Anger	10.30 – 13.30
21/10/2019	Monday	<u>WHSS Annual Conference – All Staff to attend</u> Making it Stick	09:00 – 16:00
21/10/2019	03/11/2019	Half Term Deadline for completion of PDR's	
04/11/2019	Monday	Progress Day	
08/11/2019	Friday	First Aid 1 of 2	13.00 – 16.00
08/11/2019	Friday	Team Teach Refresher WHSS 1 of 2	13.00 – 16.00
14/11/2019	Thursday	Working with Children and Young People with problematic harmful sexualised behaviour (Care Staff)	13.30 – 15.00
15/11/2019	Friday	First Aid 2 of 2	13.00 – 16.00
15/11/2019	Thursday	Team Teach Refresher WHSS 2 of 2	13.00 – 16.00
22/11/2019	Friday	MIDAS (Minibus Training – Theory)	13.00 – 15.00
29/11/2019	Friday	Team Teach Advanced	13.00 – 16.00
29/11/2019	Friday	MIDAS (Minibus Training – Practical)	13.00 – 15.00
23/12/2019	05/01/2020	Christmas Break	
01/01/2020		Online Fire Extinguisher and Fire Safety refresher Training <i>All staff to undertake this by the end of January. Details will be sent out.</i> Annual Criminal Record and Disqualification by Association Declaration <i>Forms will be provided to all staff on Directed Day.</i>	Throughout January
06/01/2020	Monday	<u>Directed Day</u> All School Staff to attend	09:00 – 16:00
09/01/2020	Thursday	Team Teach WHSS 1 of 4	13.00 – 16.00
13/01/2020	Monday	'Thinkuknow' CEOP (Child Exploitation and Online Protection) (Education Staff)	09.00 – 10.30
16/01/2020	Thursday	Team Teach WHSS 2 of 4	13.00 – 16.00
17/01/2020	Friday	Talking strategies to reinforce positive behaviour support	13.00 – 16.00
23/01/2020	Thursday	Team Teach WHSS 3 of 4	13.00 – 16.00

24/01/2020	Friday	MIDAS (Minibus Training – Theory)	13.00 – 15.00
30/01/2020	Thursday	Team Teach WHSS 4 of 4	13.00 – 16.00
31/01/2020	Friday	Team Teach Advanced	13.00 – 16.00
31/01/2020	Friday	MIDAS (Minibus Training – Practical)	13.00 – 15.00
01/02/2020		E-Safety Refresher Training/Quiz	Throughout February
06/02/2020	Thursday	'Thinkuknow' CEOP (Child Exploitation and Online Protection) (Care Staff)	13.30 – 15.00
14/02/2020	Friday	SEMH Training – Understanding Stress, Depression and Anxiety	10.30 – 13.30
17/02/2020	21/02/2020	Half Term	
24/02/2020	Monday	Progress Day	
01/03/2020		Interim Performance Management Reviews to be completed this month for all staff	Throughout March
05/03/2020	Thursday	Team Teach Refresher WHSS 1 of 2	13.00 – 16.00
05/03/2020	Thursday	MIDAS (Minibus Training – Theory)	13.30 – 15.30
09/03/2020	Monday	Working with Children and Young People with problematic harmful sexualised behaviour (Education Staff)	09.00 – 10.30
12/03/2020	Thursday	Team Teach Refresher WHSS 2 of 2	13.00 – 16.00
12/03/2020	Thursday	MIDAS (Minibus Training – Practical)	13.30 – 15.30
19/03/2020	Thursday	First Aid 1 of 2	13.00 – 16.00
26/03/2020	Thursday	First Aid 2 of 2	13.00 – 16.00
06/04/2020	17/04/2020	Easter Break <i>Deadline for completion and write up of all staff Performance Development Reviews.</i>	
20/04/2020	Monday	Directed Day All School Staff to attend	09:00 – 16:00
24/04/2020	Friday	Team Teach Refresher WHSS 1 of 2	13.00 – 16.00
24/04/2020	Friday	MIDAS (Minibus Training – Theory)	13.00 – 15.00
01/05/2020	Friday	Team Teach Refresher WHSS 2 of 2	13.00 – 16.00
01/05/2020	Friday	MIDAS (Minibus Training – Practical)	13.00 – 15.00
14/05/2020	Thursday	MIDAS (Minibus Training – Theory)	13.30 – 15.30

15/05/2020	Friday	Talking strategies to reinforce positive behaviour support	13:00 – 16:00
21/05/2020	Thursday	MIDAS (Minibus Training – Practical)	13.30 – 15.30
22/05/2020	Friday	SEMH Training – Understanding Self Harm	10.30 – 13.30
27/05/2020	31/05/2020	Half Term	
01/06/2020		Annual Child Protection Quiz to be completed this month	Throughout June
05/06/2020	Friday	Team Teach WHSS 1 of 4	13.00 – 16.00
11/06/2020	Thursday	MIDAS (Minibus Training – Theory)	13.30 – 15.30
12/06/2020	Friday	Team Teach WHSS 2 of 4	13.00 – 16.00
18/06/2020	Thursday	MIDAS (Minibus Training – Practical)	13.30 – 15.30
19/06/2020	Friday	Team Teach WHSS 3 of 4	13.00 – 16.00
26/06/2020	Friday	Team Teach WHSS 4 of 4	13.00 – 16.00
26/06/2020	Friday	MIDAS (Minibus Training – Theory)	13.00 – 15.00
26/06/2020	Friday	First Aid 1 of 2	13.00 – 16.00
03/07/2020	Friday	First Aid 2 of 2	13.00 – 16.00
03/07/2020	Friday	MIDAS (Minibus Training – Practical)	13.00 – 15.00

***Disaggregated hours for next year will be 6hours for full time members of staff.**

****All staff are able to access free training that is available through Calderdale's Learning and Development Programme. Please see your line manager for full details of courses on offer.**

***** Applications for personal training (specialist courses not covered by our internal programme), can be made at any time by completing the APT form (attached). This must be approved by your line manager and then passed to Lisa King for further approval and course booking. Any courses paid for by the school taking place outside of normal working hours will be completed in your own time unless agreed otherwise.**