



engage in their future
Annual General Meeting
4.35pm, Thursday 4th July 2019
Crowne Plaza Hotel, Stratford Upon Avon

MINUTES

1. AM-B - Chairs Report
 - a. Shared latest membership figures for 2018/2019 which are down on those from 2017/2018.
 - b. Highlighted the various initiatives that have been delivered over the last twelve months –
 - i. Regional conferences.
 - ii. National Awards.
 - iii. National Creative Awards.
 1. RBerry advised that this scheme will be enhanced for 2020 through the development and provision of classroom resources.
 2. TCraig suggested that the difference between the marketing of the National Awards and the National Creative Awards be more distinct.
 - iv. Consultations.
 - v. Soap Box Derby.
 - vi. Sports Festival (planned but cancelled due to lack of interest).
 - vii. New website scheduled to launch in September 2019.
2. Treasurers Report
 - a. 2017 - 2018 Financial year -
 - i. Income channels (National Conference and membership subscriptions).
 - ii. Expenditure channels (National Conference and administrative resource).
 - iii. 2018 New Zealand conference balanced out financially.
 - iv. 2018 National Conference with SEBDA resulted in a financial loss.
 - v. No grant applications received.
 - b. 2018 - 2019 Financial year -
 - i. Income channels (National Conference and membership subscriptions).
 - ii. Expenditure channels (National Conference, administrative resource, National Awards, website).
 1. JL advised that the National Awards Sub-Team is currently looking at sponsorship opportunities for the 2020 scheme and have deliberately not sought funding for the last 2 years in order to appeal to higher quality / value support in the future.
 2. Consider holding in central location to encourage attendance?
 - iii. 10% monthly transfer to BMM account.
 - iv. 6 grant requests received. 2 approved.
3. Strategic Focus
 - a. AM-B highlighted 4 key objectives and the progress made around them –

- i. Looking at developing a new membership pack.
 - ii. Importance of succession planning, leadership structure and maintaining the capacity to support growth.
- b. AM-B (Chair), RBoyle (Vice Chair and South East Regional Rep), SAsher (Treasurer), BH (Secretary), MR (East Regional Rep) will all be standing down from their current roles.
 - i. National Committee have had several discussed around the role of Chair (i.e. should it be held by a serving Head Teacher?). Proposal is to split the role into two Co-Chairs – Sackroyd and RBerry.
 - ii. PvW asked how long this would be for. Standard three year tenure would remain with a review after twelve months given that it is a new arrangement. RBerry also confirmed that if it goes and he and SACKroyd share the role, they would constantly review the situation and report back to the National Committee.
 - iii. No objections raised so National Committee will proceed as proposed.
- c. With role of Treasurer and Secretary vacant, there is an opportunity for two new people to join the National Committee.
 - i. Two people stepped forward. Further information about the roles will be shared with them before any firm commitments are made.
- d. Will also consider a Welsh region as part of the wider review of the structure.
- e. The National Committee are also conscious that if membership and participation levels increase, there will be a greater need for a full time administrative resource.
- f. Trustees confirmed as Steve Clifflen, Brendan Heneghan and Larry Bartel.

Questions

- HAnderson suggested that the National Committee consider revamping the current logo rather than completely redesigning. Once it has been confirmed, the logo is then shared with all members as a PDF file.
- PvW suggested that the strapline be amended to become a better reflection of what *eitf* does.

AGM closed at 5.24pm