

#engage_and_connect GDPR Statement

Preservation of your privacy is important to *engage in their future* and we are committed to keeping you informed about how we use your personal data.

This statement refers to personal data collected for the purposes of #engage_and_connect.

What personal data we will collect

In order to register for an #engage_and_connect session you are invited to complete and submit your details via the Registration Form (managed through Wufoo). Alternatively, an email may be sent to us to register and request the joining details. The information provided via either route (including name, email address, school details) will be used and stored by *engage in their future* for administrative purposes associated with the delivery and promotion of #engage_and_connect.

How we use your personal data

The data will be used for correspondence relating to #engage_and_connect including the provision of joining details (and, if appropriate, invoicing) and the sharing of resources.

It may also be used by *engage in their future* in its promotion efforts to publicise future events (including #engage_and_connect sessions) and to share membership information.

We will not share your data with third parties for marketing purposes without asking for specific consent.

We will take all steps reasonably necessary to ensure that your data is treated securely and in accordance with this privacy policy.

Your Rights

If you wish to withdraw consent, have your data deleted from our records, or access or rectify the data we hold on you please email us at engageintheirfuture@gmail.com and we will respond within one calendar month. Any access request may be subject to a fee of £10 to meet our costs in providing you with details of the information we hold about you.

Please note that we are required to keep financial / transactional records for a minimum period of six years from the end of the financial year in which the transaction was made.

How long we retain your data

We retain your personal data for as long as is considered necessary for the purpose for which it was collected (including as required by law).

Questions or Complaints

If you have any questions or complaints about the way your data has been processed by *engage in their future* please email us at engageintheirfuture@gmail.com.